



Ysgol Gyfun Gymraeg Llangynwyd



Prospectus 2020

Welcome

Choosing the right school for your child is crucial and parents are eager to ensure that their children receive a good education and that they are happy and safe. At Ysgol Gyfun Gymraeg Llangynwyd, we offer all these aspects through the medium of Welsh and within a Welsh environment. Ysgol Gyfun Gymraeg Llangynwyd is the only Welsh-medium secondary school in the county borough of Bridgend and we not only celebrate the richness of our Welsh history within the area, but also take pride in our success and our ability to develop citizens who are completely bilingual before they leave school. The school was established in September 2008 and we are proud of the enthusiasm, energy and dedication of our staff, learners, parents and primary schools, reflecting the desire to offer a high quality Welsh-medium education. Together, as Team Llan, we aim for the highest standards, in order to succeed and fully achieve our potential.

The same equal opportunity is offered to every learner to the very best of their ability to be Ambitious and Capable, Ethical and Informative, Enterprising and Creative, Healthy and Confident.

Mr Meurig Jones

Headteacher

The aims and objectives of the school are:

- To promote the ethos of Team Llan as learners, staff, parents and governors working effectively with each other to ensure success for all learners and to honour the good name of the school.
- To create a living community / society where moral and spiritual values are appreciated and where virtues such as justice, honesty, trust, tolerance and a feeling of duty are emphasised.
- To give every learner the opportunity to master the craft/skill of communicating in both Welsh and English, emphasising the fact that the Welsh language is the natural and educational language of the school.
- To develop the ethos of Team Llan, by assisting the learner in developing work place skills which will enable them to work both independently and as a team member.
- To prepare every learner to live as a responsible and valuable member of society, to develop a strong relationship with others and to develop self-respect whilst respecting other people, property and the environment.
- To help the learner to appreciate the heritage and culture of Wales and to be able to contribute to a multilingual society in Wales, Europe and the world.
- To ensure that all members of staff are accessible to appropriate opportunities in order to develop professionally.

Dysg
Dawn
Dyfodol



General Information

Headteacher:

Mr Meurig Jones

Chair of Governors:

Mr Geraint Isaac

Address:

Ysgol Gyfun Gymraeg Llangynwyd, Llangynwyd,
Maesteg, Pen-y-bont, CF34 9RW

Contacting the school:

You can communicate via the following:**Telephone on**

01656 815700

E-mail address

post.ygglangynwyd@bridgend.gov.uk

We ask that parents indicate the purpose of the communication in order that the Office can direct it and/or pass on a message to the relevant person.

It will not be possible to speak with a form tutor or subject teacher directly. If it is necessary to pass a message onto a learner, this will be done at the start or end of a lesson.

It is not always possible to speak directly to a member of the Senior Leadership Team. A message will be passed to the relevant person.

Texting System:

We have a texting system to contact home. We ask that parents ensure the school is informed if there should be a change to the mobile number.

Absence Line:

In order to process information/reasons regarding attendance and absence as effectively as possible, there is a direct line for parents to record a message if their child is not able to attend school.

The number for the Absence Line is **01656 815708**.

Website:

The latest information on events, successes and important dates are available on the school website: www.ygglangynwyd.cymru

Google Classroom:

Google Classroom is used to set and complete work and to inform parents/guardians. We ask that you ensure your e-mail address is updated.

The Use of Welsh

Ysgol Gyfun Gymraeg Llangynwyd was created to provide a Welsh learning environment and Welsh medium education for the children of Bridgend. One of the school's principal aims is to be a Welsh community and the Welsh language and Welsh culture is given a high profile.

This is not done within an insular, inward-looking environment but within a whole school framework and a range of activities that broaden learners' horizons far beyond the boundaries of this county and Wales. Learning foreign languages and providing visits that give learners experiences of Europe and beyond are given a prominent place in the school's activities. Every effort is made to develop learners' understanding of other cultures and the ways of life of other people.

More than half of Ysgol Gyfun Gymraeg Llangynwyd's learners come from homes where little or no Welsh is spoken. The school day is the main opportunity that they have to practise their Welsh. The school

therefore expects learners to speak Welsh in all their school activities and urges parents to give them every encouragement.

Increasingly, the Welsh language and bilingualism are an economic asset in their own right. The demand for bilingual services and employees has increased dramatically and continues to rise. Therefore, acquiring a command of Welsh and attaining a high degree of bilingualism and, indeed, multi-lingualism, are valuable and life-enhancing opportunities.

Every learner is encouraged to become a member of the Urdd as very many activities are organised under the Urdd banner every year. These include sports competitions, the Urdd Eisteddfod homework and stage competitions, visits to the Urdd's camps, excursions to support Welsh football and rugby teams, and other visits including foreign trips.

Organisation of the Day

Times of the Day	
08:40 – 09:00	Registration
09:00 – 09:50	Lesson 1
09:50 – 10:40	Lesson 2
10:40 – 10:55	Break
10:55 – 11:45	Lesson 3
11:45 – 12:35	Lesson 4
12:35 – 13:20	Lunch
13:20 – 14:10	Lesson 5
14:10 – 15:00	Lesson 6
15:00	End of the Day

Arriving to registration promptly is very important as being late can count as an absence. If a learner arrives late he/she must go to the main office to inform the secretary.

Curriculum Statement

Year 7 - 9

In Years 7 – 9 the learners study the following subjects:

CORE –

Welsh, English, Mathematics, Science

NON-CORE –

Design and Technology, Information Technology, Humanities, Spanish, Music, Art, Drama, Physical Education

In Year 9, learners will get to choose their subjects to follow in years 10 and 11 from a number of option blocks.

Year 10 - 11

In Years 10 and 11, three kinds of courses are offered:

1. Compulsory, core, non-examination courses: these include PSE (Personal and Social Education including sex education), Physical Education, Careers Education, Humanities, Health & Wellbeing and the Skills Challenge Certificate
2. Compulsory, core courses leading to examinations: these include Welsh, English, Mathematics, Science, and the Skills Challenge Certificate. The majority of learners sit both language and literature options in both core languages.
3. Optional courses leading to examinations: these include GCSE and vocational courses.

Year 12 - 13

In the Sixth Form (Years 12 and 13), four kinds of courses are currently on offer as part of the Welsh Baccalaureate. All students follow the WBQ and chose from a number of optional courses as part of it.

1. Compulsory, core, non-examination courses: these include Religious Education, Physical Education and a wide-ranging PSE programme (delivered during pastoral sessions and during Challenge Days).
2. The Skills Challenge Certificate is studied by all students in Years 12 and 13.
3. Advanced vocational courses
4. Advanced Subsidiary (AS) and A level courses in up to 30 subjects.

There are a host of voluntary activities that give Sixth Form students ample opportunities to develop their personal skills and to develop their ability to take on responsibilities and to exercise leadership.

LLAN Learner (Dysgwyr LLAN)

In Ysgol Gyfun Gymraeg Llangynwyd we encourage our learners to take responsibility for their personal development in life, focusing particularly on Success, Leadership, and Strength.

Successful – I am an ambitious and capable learner

I set myself high standards and seek and enjoy challenges

I am building up a body of knowledge and have the skills to connect and apply that knowledge in different contexts

I am inquisitive and enjoy solving problems

I can communicate effectively in different forms and settings, using both Welsh and English

I can explain the ideas and concepts that I am learning

I can use number effectively in different contexts

I understand how to interpret data and apply mathematical concepts

I can use digital technologies creatively to find, analyse and communicate information

I undertake research and critically evaluate what I find

I can find, evaluate and use evidence when forming views

Leading – I am an enterprising, creative contributor and an ethical, informed citizen

I can make connections and apply my knowledge and skills to create ideas and products

I think creatively to reconstruct and solve problems

I can identify and grasp opportunities

I take measured risks

I lead and play different roles in teams effectively and responsibly

I express my ideas and emotions through different media

I give of my energy and skills so that other people will benefit

I am ready to participate fully in school life

I engage with contemporary issues using my personal knowledge and values

I understand and exercise my human and democratic responsibilities and rights

I am knowledgeable about my culture, community, society and the world, as it is now and in the past

I respect the needs and rights of others as a member of a diverse society

I show my commitment to the sustainability of the planet

I am ready to be a citizen of Wales and the world

Strong – I am a healthy, confident individual

I have secure values and I am establishing my spiritual and ethical beliefs

I am building my mental and emotional well-being by developing confidence, resilience and empathy

I apply knowledge about the impact of diet and exercise on physical and mental health in my daily life

I know how to find the information and support needed to keep safe and well

I take part in physical activity

I make measured decisions about lifestyle and manage risk

I have the confidence to participate in performances

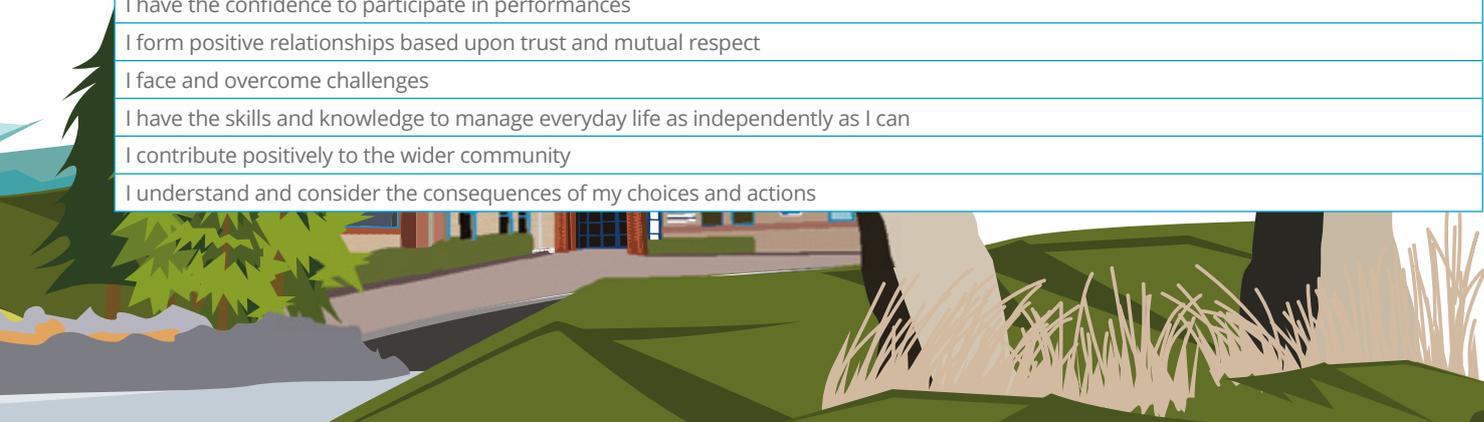
I form positive relationships based upon trust and mutual respect

I face and overcome challenges

I have the skills and knowledge to manage everyday life as independently as I can

I contribute positively to the wider community

I understand and consider the consequences of my choices and actions



Transferring from Primary School

Moving from the primary school to secondary school is an important and significant step for a child to take. The school is aware of this and has developed a programme to try to ensure that each pupil makes the transition with as little anxiety as possible. An open evening is arranged for all families who are considering sending their children to Ysgol Gyfun Gymraeg Llangynwyd. Families are also welcome to contact the school to discuss and obtain additional information on any aspect of Llangynwyd's provision or to visit the school.

During the summer term the Progress Leader responsible for transition from Year 6 to Year 7, together with the ALNCO, will visit each pupil in his/her primary school. Learners who decide to come to us will also be invited to attend transitional days in years 5 and 6 in order to get to know other learners and staff, to familiarise themselves with Llangynwyd and to ask any questions that they may have about coming to us in September.

During the first term Parents receive a progress report, followed by a Parents' Evening to discuss the learner's progress in the subject areas.

We believe that this transfer process is comprehensive and, judging by comments received from parents, works effectively.

In addition the school encourages parents to get in touch whenever they want to discuss any aspect of the school's work with us. Parents should feel free to contact us and should not hesitate before doing so. We are very eager to work in close partnership with families.

Learners Admission Information

Visits for parents and learners to the school are arranged as an integral part of the transition scheme. We follow the Education Authority's admission policy which is available from us or the Education Department.

Sixth Form

The purpose of the Sixth Form in Ysgol Gyfun Gymraeg Llangynwyd is to provide the highest level of education, a wide and varied range of opportunities and the necessary support for every student to achieve their potential and fulfil their ambitions for the future within a Welsh environment. The Sixth Form is a vital part of the life of the school. There is a wide range of academic courses to choose from, especially due to the successful partnership with Ysgol Llanhari.

Years 12 and 13 are open to all students who meet both the academic and personal expectations of the Ysgol Gyfun Gymraeg Llangynwyd Sixth Form. Every student who has achieved 5 grades C or above at GCSE, with at least one of those in a core subject (Welsh, English, Mathematics, Science), will study three level 3 courses (A level/BTEC) and the Skills Challenge Certificate in order to fulfil the requirements of the Welsh Baccalaureate. Every student in the Sixth Form is expected to contribute to the ethos of the school by promoting the use of the Welsh language, as well as being positive role models to the younger learners.

The school offers a range of valuable extra-curricular opportunities, from sports teams to music ensemble; STEM projects and dramatic performances. In addition, there are opportunities to take part in voluntary activities as part of the Skills Challenge Certificate such as running a club for the younger learners on a Friday afternoon, as part of the Duke of Edinburgh Award, working with the Urdd as Sports Leaders and Ambassadors as well as with local and international charity organisations. In doing so students develop into well rounded citizens by developing essential skills such as problem solving, working with others and improving their own performance.

The Sixth Form has a dedicated modern and contemporary work space where there are excellent resources. The ICT room has the latest software, and Wi-Fi available for personal digital devices. In addition, the Lolfa offers a comfortable and informal area to study in non-contact periods.

Learner Voice

In Ysgol Gyfun Gymraeg Llangynwyd we have the School Senedd where learners from each year group meet to discuss and raise awareness of topics which are of importance to all members of the school community.

Within the School Senedd there are various committees to discuss specific matters:

- Welsh Committee
- Environment Committee
- LGBTQ Group (Balch)
- Health & Wellbeing Committee

Each department, as part of their self-evaluation process, is expected to listen to the Learner Voice in order to continue improving provision and further raise standards. In addition, during the year, the Senior Leadership Team undertake several departmental reviews and the learner voice plays a key role in these reviews.

Reporting to Parents

Every parent receives regular reports on their child's progress, either in the end of key stage reports, full subject reports or interim reports.

During the year, at least one evening meeting is held for parents, per school year. These evenings are essential to the assessment process as they offer feedback to parents on their child's progress. These evenings have a key role to play when building the partnership between staff and parents. The exchange of information that happens helps to understand the learner's needs.

Assemblies

Joint worship is part of the whole curriculum, and the school's assembly, in accordance with the government's guidelines, promotes 'learners and society's spiritual, moral, cultural, mental and physical development', and prepares learners 'for opportunities, responsibilities and life experiences as an adult.'

The assembly is organised daily either in the hall, for the year group or key stage together, or as joint worship in the class with the form tutor through Codi Llais. The assemblies should reflect the Christian religion's principles. However, it is essential that the message presented is of interest to learners, bearing in mind their experience and age. With regard to the central message, current events and moral stories from other religions are discussed in addition to social themes relevant to the community life of the school.

Any parent who does not wish for a child to join in this should inform the school by letter. The importance of Christianity and Welsh traditions is emphasised and the morning assembly is considered an important part of learners' education.

Sports

Health and Wellbeing is a compulsory National Curriculum subject and lessons are provided for every learner in Years 7 – 13. In addition, Physical Education is also offered as a GCSE course and Sport is taught as a vocational course in years 10 & 11, and as AS and A level courses in the Sixth Form.

A wide-ranging programme of extra-curricular activities is also provided during lunch time and after school. Many learners as individuals, groups and teams have achieved success across a very wide range of activities with many gaining honours at national level. Many of the learners are also members of local clubs and sporting associations and there is a good relationship between these groups and the school.

Music

Music is a compulsory National Curriculum subject up to Year 9. Music is offered as an optional GCSE, AS and A level subject. In addition to the subject lessons, many peripatetic music teachers come to the school on a weekly basis to provide a range of instrumental lessons.

This network allows a good percentage of learners to attend County orchestras, bands and choirs. YGG Llangynwyd learners have regular success in the Urdd competitions with a good number performing on the stage of the National Urdd Eisteddfod.

A contribution towards the peripatetic music provision is requested. The policy exempts the following categories of learners from being charged: those receiving free school meals and learners who are studying music for external examinations (GCSE/ AS/A level).

Careers and Work-Related Experiences

Making a decision concerning the future is never easy but all young people have to decide upon their future career. Transition from school life to the world of work can be complex and sometimes a difficult process.

Careers Wales, in conjunction with the school, offers support to learners and a comprehensive advice package which includes: individual careers guidance and counselling; help with subject choice options (from year 9 upwards); information on Sixth Form, Further and Higher Education courses; assistance with arranging work experience placements; detailed information on occupations together with employment trends. At all times the involvement of parents is actively encouraged in the decision process.

World of Work experiences are arranged in Year 10 and work experience is arranged for every student in Year 12 as part of the Skills Challenge Certificate.

Sex Education

The school's policy was drawn up in line with Welsh Government and county guidelines and is reviewed annually. The policy was written after full consultation with parents, learners and governors.

The specific objectives are:

- To introduce the facts regarding physical and emotional development during adolescence and ensure understanding.
- To introduce facts regarding sex, contraception, abortion, sexual diseases and AIDS in the ethical context of a relationship based on respect and love, and to create an awareness of responsibility and of the outcomes of sexual relationships.
- To show learners the importance of making individual, personal decisions regarding sexual relationships, consent and sexual orientation.
- To give learners the opportunity to consider and discuss issues related to sex in order to face life in a sensitive and thoughtful way.



Independent Learning

The school encourages learners to use the equipment and learning programmes provided in order to develop their skills of working independently. This is a vital skill for all learners and we strive to foster these skills from year 7 onwards.

Every pupil is expected to complete homework/independent work/coursework promptly and to the highest standard possible. The nature of the tasks is varied and can include: writing an assignment, preparing and researching for a written or oral assignment, visiting a library, studying a television programme, revising, memorising information, studying and learning work done in class.

Learners are expected to record each task in their Organiser noting also the date for submission.

Your support as parents is very important in the process of helping complete independent tasks. We ask you to look regularly at the Organiser in order to help your child to organise his/her time outside school hours and to prevent a backlog of tasks. Ensuring a quiet place and sufficient time will help your child to successfully complete his/her tasks. We ask parents also to sign the Organiser at the end of each week as a way of keeping the all-important contact between home and school.

Year	Expected timings per subject
7 & 8	Up to 30 minutes in each subject every timetable cycle (3 weeks)
9	Up to 45 minutes in each subject every timetable cycle (3 weeks)
10 & 11	Up to 60 minutes in each subject every week
12 & 13	Up to 120 minutes in each subject every week

Behaviour for Learning and School Expectations

Learners in year 7 – 11 must remain on the school site throughout the day. Year 12 and 13 learners are allowed to leave the school during the lunch period, and at other times with the Leader of Progress and Wellbeing's consent. It must be emphasised that the school takes no responsibility for these learners if they exercise this option.

Lunch is available in the canteen and there are often school activities during the lunch break. The school retains the right to keep a learner in during the lunch hour in cases of bad behaviour.

Learners going to see the doctor, optician, dentist or to the hospital should show an appointment card or parental letter to the form teacher and must be collected by a parent/carer in order to leave the premises.

All learners are expected to take part in Health & Wellbeing lessons. Learners are only excused for good medical reasons. Health & Wellbeing is a compulsory element of the National Curriculum.

If learners choose to misbehave, teachers are entitled to reprimand or discipline them according to the school behaviour policy (available on the school website). If we are not satisfied with a learner's attitude, we invite parents to the school to discuss the problem. In some instances of misbehaviour or patterns of misbehaviour a learner may be kept in after school. Parents will be informed at least 24 hours in advance. In more serious cases of misbehaviour learners may be excluded from school. A parent has the right to appeal to the Governors if they do not agree with any action taken.

Bullying

Each member of the school community has the fundamental right to be respected by others and to experience a happy school life. Ysgol Gyfun Gymraeg Llangynwyd is determined to work in partnership with families to decrease its incidence and, as far as possible, to try to eradicate it from the school.

Bullying is totally unacceptable. A copy of the Anti-bullying Policy can be found on the school's website. The school will deal with every occurrence of bullying individually and will follow the Policy.

Illness and Absence

On the first day of a learner's absence, we ask that a parent/carer contacts the school between 8.30 and 9.00am. The absence line number is 01656 815708 or you can contact via e-mail:

post.ygglangynwyd@bridgend.gov.uk

The school will contact the homes of learners if a parent does not contact the school.

On the day a learner returns to school, a letter or note should be in the learner's contact book with the date and reason for the absence.

Parents no longer have the automatic right to take their children on holidays during term time. This is only allowed in exceptional circumstances and at the discretion of the Headteacher.

If a child is ill during the day, they should inform a member of staff. The school will contact the parents when deemed necessary. Occasionally we may need to take a child to hospital, in these circumstances we would contact the parents as soon as possible. It is important that the school is kept informed of any changes of address or contact details (phone numbers and mobile phone numbers) in order to communicate quickly in an emergency.

Equal Opportunities

Ysgol Gyfun Gymraeg Llangynwyd's intention is to offer equal opportunity to every learner in every aspect of school life without discriminating on the basis of ability, gender, race, religion or physical disability. We positively oppose any divisions that appear on the basis of learners' racial, religious or linguistic background through the medium of Religious Education, the PSE programme and the school's organisation. We counteract any prejudice that learners foster. In addition, BALCH is the school's LGBTQ Group of learners who promote equality and provide an understanding of lesbian, gay, bisexual and transsexual issues.



Medication

The school does not administer any medication. We ask that parents contact the school if there is a need for a learner to take any medication during school hours. Any medication should be handed in to be kept securely in the main office where a learner can access it under supervision.

PARENTS WILL NEED TO PROVIDE A PERMISSION LETTER WITH THE MEDICATION.

All Wales Child Protection Procedures

All members of staff within this school receive annual training and are responsible for the safety and protection of the children who attend. If there are concerns regarding neglect or physical, emotional or sexual abuse then under the All Wales Child Protection Procedures staff are duty bound to report the matter to the Child Protection Officer who will advise the Headteacher.

The Headteacher may consult with professional colleagues as well as relevant agencies such as Health and Social Services. Following these discussions the Headteacher may be obliged to make an official referral to the Social Services Department in accordance with the all Wales guidelines and local protocol. It is the Social Services Department who decide on the next course of action. Due to the nature of the allegations it may not always be appropriate to discuss matters with parents prior to making a referral. The responsibility for investigating allegations lies with Social Services and the Police.

Child Protection

Designated Member of Staff – ALNCO:

Deputies: Headteacher, Deputy Headteacher & KS4 Progress Leader, Link Governor

Teachers see learners every day and are aware of their general development, therefore they are able to see and take note of any changes that may occur. Often there is a simple reason or explanation for these changes but teachers and staff need to be aware of the possibilities and signs of unhappiness, abuse, or neglect.

Every learner has the right to be protected from abuse and adults in schools have an important role to play in ensuring that learners are protected.

We will:

- treat every child with respect
- set a good example through appropriate behaviour
- ensure that the staff are positive role models to children
- encourage positive and safe behaviour amongst children
- be good listeners
- be aware to changes in a child's behaviour
- recognise that challenging behaviour can be a sign of abuse
- be aware of the latest safety documentation and ensure this is shared with staff
- be aware that the living circumstances of some children and families can lead to greater danger of neglect or abuse
- raise awareness of child protection issues and give children the skills they need to keep themselves safe
- ensure a safe environment where children can learn and develop, especially their confidence and self-respect

We will support learners and their families and staff by:

- taking all concerns and disclosures seriously
- responding sympathetically to any request by a member of staff for time to deal with a concern
- ensuring confidentiality and sharing information on a need to know basis only with relevant individuals and agencies
- storing notes/minutes safely
- offering the details of help lines, counselling or other methods of external support

Learners with Disabilities

The school building ensures appropriate provision for learners with disabilities. The ALNCO and KS3 Progress Leader discuss with our feeder schools to ensure that the transition for learners with disabilities is as smooth as possible. In accordance with our commitment to equal opportunities, we do not want our learners to face disadvantage due to their disabilities and the ALNCO will monitor this regularly.

Multi-Agency Support

The pastoral support team co-operates closely with a number of external agencies to ensure that the needs and welfare of learners are addressed by the most suitable professional agency. Regular assistance is provided by the school nurse, and Bridgend's Inclusion Team.

Looked After Children

A link governor is appointed with responsibility for looked-after children, and a senior member of staff has responsibility for ensuring their academic achievement and welfare in partnership with the LA. The designated person is the ALNCO.

Pastoral Care

Every teacher has a responsibility to look after the learners' welfare and progress in addition to maintaining educational standards. The core work of promoting the development of the individual is fulfilled by the Form Tutor. In any case of difficulty or problem within the school, the Form Tutor should be contacted. If further attention is needed, the Head of Year can then be contacted.

Special Arrangements within the Curriculum

In Year 7, learners are put into registration classes mainly according to friendship groups. Efforts are also made to ensure they make new friends from other primary schools.

In year 7 classes are of mixed ability. In years 8 and 9 learners are placed in sets according to ability on the basis of statutory tests and assessments in Welsh, English, Mathematics and Science. These tests also provide information used to identify More Able and Talented children and to plan suitable work and activities for them. During the year, departments set internal tests which are used in order to move learners between sets and to give the learners the best opportunity to make progress.

Subject Leaders/Progress and Wellbeing Leaders include parents in the discussion regarding changing sets and the emphasis is on making the decision which ensures that the child makes the best progress. Learners may change sets following consultation with parents, Subject/Progress and Wellbeing Leaders and the Senior Leadership Team.

In Years 10 and 11, learners are set according to ability for Welsh, English, Mathematics and Science.

Additional Learning Needs

The school's special education policy sets out how the school endeavours to meet each learner's additional learning needs. The policy reflects the requirements of the Code of Practice. There is a range of provision to meet individual needs ranging from withdrawal from certain lessons to providing support teachers/ assistants within lessons.

There are additional intervention groups to support literacy and numeracy as well as interventions to help learners develop their social skills.

During the process of identifying and analysing a learner's specific needs the school works closely with parents so that a strong and effective partnership is established.

One of the Governors has been nominated to take a specific interest in special educational needs. Good links have been established between the school and the County including the Educational Psychology Service and other external agencies.

The school site and building have been adapted appropriately to meet the requirements of learners and adults with additional needs.



Tŷ Derwen Learner Support Department

Tŷ Derwen supports learners with their additional needs to ensure they experience positive learning experiences and make progress in mainstream education. Tŷ Derwen supports learners who have a variety of needs such as general to moderate learning difficulties and specific learning difficulties, emotional, behavioural and social difficulties, significant medical needs, communication difficulties and Autism Spectrum Disorder and support is offered both in and out of the classroom as appropriate.

Support strategies include:

- Academic support - Literacy and numeracy intervention groups, weekly homework groups; daily support for learners with a Moderate Learning Difficulties profile
- Emotional and Behaviour Support – Wellbeing mentoring sessions, ELSA and Thrive
- Nurture provision – a safe place which vulnerable learners have access to during break time and lunchtime where the learners are able to socialise with friends from all year groups.
- Learning Resource Centre supporting learners with Autism Spectrum Disorder
- Working with outside agencies such as Bridgend CBC Inclusion Service and Bridgend CBC Early Help Service to ensure specialist support is received for learners.
- Exam access arrangements and special considerations for external/statutory exams.

Tŷ Derwen ASD Learning Resource Centre

The learning resource centre provides intensive periods of effective teaching in partnership with the mainstream teachers, to raise the standards of learners with a diagnosis of Autistic Spectrum Disorder (ASD).

The focus of the provision is to develop the social, emotional, behavioural and communication skills of learners with ASD or social and communication difficulties. It can also allow learners to access the curriculum at a level appropriate to them by helping them develop literacy and numeracy skills, independence, social and life skills through a variety of teaching and learning activities and to allow them to reach their full potential in mainstream education.

The breakfast, break, lunchtime clubs, sensory room and social areas provide the learners with a safe and calm environment where they can socialise as well as catch up on homework.

The Centre offers an ASD-friendly approach and supports an ASD-friendly approach across the school.

School Based Counsellor – A counsellor is available twice a week. The door is open during break times, lunch times and at the start of the day to call in and make an appointment, or if preferred, the Head of Year or staff at Tŷ Derwen can make the appointment.

Health & Safety

Careful regard is given to all aspects of health and safety. Regular meetings are held to monitor health and safety standards and to improve any aspects which need to be strengthened or refined.

All members of staff carry an identity card and a record of all visitors is kept centrally.

Personal Property

The school nor the Headteacher can accept legal responsibility for learners' personal property. At the same time we are ready to help learners secure their belongings when necessary. The learner's name should be put on all bags and items of clothing. Learners should never have large sums of money on them during the day and all mobile phones, if brought to school for emergency reasons, must be kept in the main office during school hours.

School Uniform

We ask that all learners conform to the school uniform rules.

Learners are not permitted to wear make-up/jewellery or painted, false or acrylic nails in school. If hair is dyed, it should be of a natural colour. Hair styles should be sensible and appropriate. We do not permit jeans, flared trousers, leggings or skinny trousers. School coats should be plain without a large logo. Coats are not to be worn inside the school building. Hoodies, tracksuit tops or cardigans (without the school logo) are not permitted in school.



School Trips

At Ysgol Gyfun Gymraeg Llangynwyd we are determined to ensure our learners engage in worthwhile experiences, be that during or outside of school hours.

Trips and visits are organised for the following purposes:

- To enrich the learner/student curriculum
- To provide curriculum experiences which are not possible to undertake on the school site
- To provide additional educational, spiritual, moral and cultural experiences
- To provide opportunities to use the Welsh language in both formal and informal situations

These principles are satisfied through short visits during school time, visits that are beyond the school hours and residential visits.

The safety of our learners and staff is of paramount importance when organising any trips or visits. We ensure that any visits are planned carefully following the best practice guidelines and the National Guidance 2014. To support this the school uses the EVOLVE system in order to record all details of educational visits.

It is expected, for any visit or trip, that the following has been undertaken:

1. A letter sent to parents with details of the trip, including a consent slip
2. A parental meeting and information pack (for trips going abroad)
3. A risk assessment completed for each aspect of the trip

The school organises specific trips for different year groups, such as the Year 7 trip to Llangrannog and the Year 8 trip to Glanllyn, as well as departmental activities throughout the year.

Charging Policy

The general underlying principle is that the school endeavours, as far as resources allow, to provide what is necessary to ensure that the National Curriculum is fully implemented. However, voluntary contributions will be requested for some school activities in or out of school time. In these instances, the activity will only be possible if there is sufficient voluntary funding.

Complaints Procedure

If a parent is dissatisfied with any aspect of the school's work the parent should, in the first instance, express his/her view to the Headteacher and it is hoped that the vast majority of cases can be dealt with at this level. If not, then the parent can bring the matter to the attention of the Chair of Governors, or if need be, to the Education Authority. A copy of the complaints procedures is available on the school website.

Dysg
Dawn
Dyfodol





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